# Record of inhaler administered to children in primary school

**Name of school/setting:** _____

| Date | Pupil's name | Time | Name of medicine | Dose given | Spacer cleaned | Signature of staff | Print name |
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Parents should be notified on every occasion if a pupil is using their inhaler except for agreed pre-sport use. Please be aware of those pupils who carry their own inhaler and self-medicate.

A record of such use should be kept. Under the Data Protection Act 1998 (DPA), schools are responsible for ensuring that the collation, retention, storage and security of all personal information they produce and hold meets the provisions of the DPA3.