

# Schools Asthma Self-Assessment Checklist - Page 1

When completed, please email to [licb.cyp@nhs.net](mailto:licb.cyp@nhs.net)

Standard	Checklist	Tick when complete	Comment/evidence
Asthma Champion	Asthma Champion Identified and school staff made aware of role.	<input type="checkbox"/>	
Asthma Procedures (clearly set out in policy)	<p>Asthma inhalers are kept with the pupil or in an accessible place in school (with spacers).</p> <p>When kept in school the Asthma Champion checks expiry dates at least every 6 months and reminds parents to provide another inhaler prior to expiry.</p>	<input type="checkbox"/>  <input type="checkbox"/>	
Asthma Register	<p>An Asthma register is in place recording all pupils who have asthma and is accessible to staff.</p> <p>Parents/Carers are routinely contacted before starting school to ask about Asthma.</p> <p>Parents/carers are reminded to inform school of any diagnosis of Asthma.</p> <p>Posters or other forms of communication help inform staff of which children have Asthma.</p>	<input type="checkbox"/>  <input type="checkbox"/>  <input type="checkbox"/>  <input type="checkbox"/>	
Emergency Medication Kit	<p>School has an Emergency Medication Kit(s) consisting of an inhaler and a spacer, which is kept in an accessible space within school.</p> <p>Provision is made for emergencies when on school trips/residentials/attending sports events.</p>	<input type="checkbox"/>  <input type="checkbox"/>	

Checklist continues on next page

# Schools Asthma Self-Assessment Checklist - Page 2

Standard	Checklist	Tick when complete	Comment/evidence
<b>Personalised Asthma Action Plan (PAAP)</b>	A copy of a child's Personalised Asthma Action Plan (PAAP) is requested and retained on file for each child with Asthma.	<input type="checkbox"/>	
	There is a School-Wide Asthma Emergency Plan that can be used in the absence of a PAAP.	<input type="checkbox"/>	
<b>Recording and Sharing Information</b>	Staff should inform the Asthma Champion when a pupil has used their inhaler within school (wherever possible).	<input type="checkbox"/>	
	Staff/Asthma Champion should ensure that contact is made with parents/carers when an inhaler is used in school (whenever possible).	<input type="checkbox"/>	
	Staff should encourage those self-managing asthma in school to inform them when they have used their inhaler.	<input type="checkbox"/>	
	PE staff/Asthma Champion should take note of any pupils who wheeze or regularly require their inhaler post exercise and should ensure parents are informed to seek clinical review.	<input type="checkbox"/>	
<b>Training</b>	At least 85% of school staff have completed the two-yearly Asthma training - Education For Health e-learning)	<input type="checkbox"/>	
	All members of PE staff have completed training.	<input type="checkbox"/>	