



**Lincolnshire**  
**Integrated Care Board**

**Lincolnshire Integrated Care Board**

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Sleaford  
NG34 8GG

**Tel:** 01522 573939  
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11 March 2024

**FREEDOM OF INFORMATION – DECISION NOTICE**

Dear Requester

**FOI Reference Number:** 72583

I refer to your email of 21 February 2024 requesting information in relation to Electronic Patients Records Systems.

I can confirm on behalf of NHS Lincolnshire Integrated Care Board (ICB) and in accordance with S.1 (1) of the Freedom of Information Act 2000 (FOIA) that we do hold some of the information that you have requested. Please see further details below:

**Please answer the following questions:**

**1. What Electronic Patients Records System(s) do you use and when was it implemented?**

Broadcare is used as a patient management system by the All Age Continuing Care (AACC) team. Any documents sent in reference to the AACC caseload are held electronically on a Secure Share Drive hosted by the ICB.

**2. Does the ICB scan paper records? If yes, do you**  
**- scan day forward and legacy records? or**  
**- just day forward records?**

Yes we scan day forward. Legacy records that do not pertain to an active part of the caseload are held in a secure archive storage facility in accordance to the data governance procedure.

**3. Is above handled**

- In house by your own scanning team?**
- Outsourced to an off site external service provider?**
- On site by an external provider?**
- Combination of above?**

For the AACC team this is handled at the point when a paper record is received; there is no 'scanning team/s'. All records received are scanned onto the system.

**4. If any of the above outsourced, please name provider(s) and details of when the contract(s) ends**

Not applicable

**5. What route to market used to obtain these services (a) open tender (b) framework - if yes, which one?**

Not applicable

**6. Do you have a published road map for paper-free at point of care 'Digital at point of care'?**

No

**If yes, please provide a copy or link to this document**

Not applicable

**7. Finally, please advise names of any individuals involved in this process**

**including your (a) Medical Records Manager** – the ICB does not hold this post

**(b) Chief Information Officer** – the ICB does not hold this post

**(c) Digital Project Lead** – the ICB Senior Information Risk Owner (SIRO) is Matt Gaunt. The Digital lead for the ICB is a post overseen by United Lincolnshire Hospitals NHS Trust.

I hope that this answers your queries with the information we currently hold, but if I can be of any further assistance please do not hesitate to contact me.

If you are dissatisfied with the handling of your request, you have the right to ask for an internal review. Internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to

Arden & GEM Greater East Midlands Commissioning Support Unit  
FOI TEAM/Corporate Communications Team  
1<sup>st</sup> Floor, St John's House  
East Street  
Leicester  
LE1 6NB

If you are not content with the outcome of your complaint, you may apply directly to the Information Commissioner for a decision. Generally, the ICO cannot make a decision unless you have exhausted the complaints procedure provided the ICB.

The Information Commissioner can be contacted at: telephone 0303 123 1113, email [icocasework@ico.org.uk](mailto:icocasework@ico.org.uk) and <https://ico.org.uk/global/contact-us/>

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<http://www.nationalarchives.gov.uk/doc/open-government-licence/version/3/>

Yours faithfully

Lindsay Parker  
Senior Freedom of Information Officer

***On behalf of  
NHS Lincolnshire ICB***