



Lincolnshire
Integrated Care Board

Lincolnshire Integrated Care Board

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The Point
Lions Way
Sleaford
NG34 8GG

Tel: 01522 573939
Email: licb.office@nhs.net

14 February 2024

FREEDOM OF INFORMATION – DECISION NOTICE

Dear Requester

FOI Reference Number: 72336

I refer to your email of 19 January 2024 requesting information in relation to the ICB's contracts register.

I can confirm on behalf of NHS Lincolnshire Integrated Care Board (ICB) and in accordance with S.1 (1) of the Freedom of Information Act 2000 (FOIA) that we do hold some of the information that you have requested. Please see further details below:

I am writing to submit a Freedom of Information request for information related to the organisation's contracts register, procurement strategy document, and contact details. Please find the detailed requests below:

1. Contract Register Request:

I am seeking the full and entirety of the organisation's contract register or database. The register should include the following columns/headings or something similar:

Under Section 21 of the Act, we are not required to provide information in response to a request if it is already reasonably accessible to you. Some of the information you requested can be found on the NHS Lincolnshire ICB website (unless indicated below) – I have detailed the relevant link below:

[Procurement and Contracting - Lincolnshire ICB](#)

- **Contract Reference -Unique reference number associated with the contract.**
This information is not held by the ICB
- **Contract Title**
- **Procurement Category**
- **Supplier Name**
- **Spend (Total, Annual or contract value)**
- **Contract Duration**

- **Contract Extensions**
- **Contract Start Date**
- **Contract Expiry Date**
- **Contract Description [Please provide me with as much detail as possible.]**
- **Contact Owner (Person that manages the contract register)**
- **Contact details of section 151 officer -**
Director of Finance
Contact via LICB.office@nhs.net
- **CPV codes/Pro-Class**
This information is not held by the ICB

If any of the headings within your contract register has not been provided, please state this within your response.

Please provide the contract's register file in Excel format.

2. Procurement Strategy Document Request:

- **Can the organisation provide a full version of their Procurement Strategy for the fiscal year 2023-2024?**
The ICB does not have a Procurement strategy document for 2023/2024.
- **If the Procurement Strategy is a strategic direction (2022-2025) instead of an annual plan, please provide an update document for 2023-2024. If an update cannot be provided, please provide information on when an update is planned to be published.**
The ICB does not currently have anything in place. An updated strategy will be produced in due course to reflect new Provider Selection Regime (PSR) which came into effect on 1st January 2024
- **We require the full document. If any parts of this document have been removed, please state this within your response.**
Not applicable

3. Contact Details Request:

- **Provide contact details of the person responsible for API or data sharing, including [Name, Job Title, Telephone, Email Address].**
The ICB does not have anyone that is specifically responsible for the application programming interface (API) or data sharing but the Senior Information Risk Officer is the Director of Finance who can be contacted via the following details:
LICB.office@nhs.net
01522 573939

Provide contact details of the person responsible for the actual contract's register, including [Name, Job Title, Telephone, Email Address].

Associate Director for Contracting and Procurement

Please contact via the following details:

LICB.office@nhs.net

01522 573939

IMPORTANT:

- 1. If the organisation has a CRM system or a similar system, ensure there is a facility to download and extract contract data.**
- 2. If providing a weblink to a portal, ensure that all contracts are included, as some organisations may only upload a small portion of their contracts.**
- 3. For organisations planning to make an exemption around spend, clarify that the spend information requested is an overall figure, and a complete breakdown is not required.**

I hope that this answers your queries with the information we currently hold, but if I can be of any further assistance please do not hesitate to contact me.

If you are dissatisfied with the handling of your request, you have the right to ask for an internal review. Internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to

Arden & GEM Greater East Midlands Commissioning Support Unit
FOI TEAM/Corporate Communications Team
1st Floor, St John's House
East Street
Leicester
LE1 6NB

If you are not content with the outcome of your complaint, you may apply directly to the Information Commissioner for a decision. Generally, the ICO cannot make a decision unless you have exhausted the complaints procedure provided the ICB.

The Information Commissioner can be contacted at: telephone 0303 123 1113,
email icocasework@ico.org.uk and <https://ico.org.uk/global/contact-us/>

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<http://www.nationalarchives.gov.uk/doc/open-government-licence/version/3/>

Yours faithfully

Lindsay Parker
Senior Freedom of Information Officer

On behalf of
NHS Lincolnshire ICB